

# Cara membuat absensi

Panduan untuk Dosen

# Login dan Pilih Kelas

Dashboard

## Navigation

### Dashboard

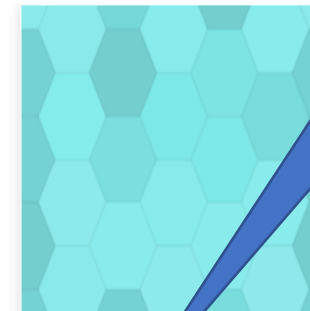
- Site home
- Site pages
- My courses
  - Fakultas Teknik
  - Fakultas Hukum
  - Rektorat
  - Visitasi Akreditasi Onlie

## Administration

- Site administration

## Learning plans

## Recently accessed courses



Semester Ganjil 2020/2021  
Teori Bahasa Automata A3



Semester Ganjil 2020/2021  
JARINGAN KOMPUTER LANJUT - A

Pilih Kelas

# Pilih Minggu Pertemuan

Klik Add an Activity

12 October - 18 October

Edit

+ Add an activity or resource

19 October - 25 October

Edit

+ Add an activity or resource

26 October - 1 November

Edit

+ Add an activity or resource

# Pilih Aktifitas “Attendance”

It is after 5 October 2020, 3:30 PM

Tugas / PR  
Rekaman Per

12 October - 18  
19 October - 25  
26 October - 1 N  
2 November - 8  
9 November - 15  
16 November - 2

Add an activity or resource

**ACTIVITIES**

- Assignment
- Attendance
- BigBlueButtonBN
- Chat
- Choice
- Database
- External tool
- Feedback
- Forum
- Glossary
- Lesson
- Quiz
- SCORM package
- Survey
- Wiki

The attendance activity module enables a teacher to take attendance during class and students to view their own attendance record.

can mark the attendance status as "Present", "Absent", "Late", or "Excused" or modify the statuses to suit their needs.

Reports are available for the entire class or individual students.

Edit Edit Edit Edit Edit Edit Edit Edit Edit Edit Edit

Add Cancel

1. Pilih Aktifitas Attendance

2. Klik Tombol Add

Lanjutan ..

## Adding a new Attendance to 12 October - 18 October


### ▼ General

\* Name

Absensi Ke-3

Description



Display description on course page 

▶ Grade

▶ Common module settings

▼ Restrict access

Access restrictions

None

Add restriction...

1. Tulis Nama Absensi

2. Klik "Add Restriction" jika ingin membuat pembatasan aktifitas ini bisa dilakukan/digunakan oleh mahasiswa

Lanjutan ..

Add restriction...

- Activity completion  
Require students to complete (or not complete) another activity.
- Date  
Prevent access until (or from) a specified date and time.
- Grade  
Require students to achieve a specified grade.
- User profile  
Control access based on fields within the student's profile.
- Restriction set  
Add a set of nested restrictions to apply complex logic.

Cancel

1. Pilih "Date"

# Lanjutan

..

▼ Restrict access

Access restrictions

Student  match  of the following

👁 Date      :  ×

and

👁 Date      :  ×

▼ Activity completion

👉 Completion tracking

👉 Expect completed on       Enable

1. Isikan, tanggal dan jam mulai absensi boleh di akses

2. Isikan, tanggal dan jam Akhir absensi boleh di akses

3. Pilih "Activity completion", dan pilih "Student can manually mark the activity as completed"

Lanjutan ..

▼ Restrict access

Access restrictions

Student  match  of the following

Date      :

and

Date      :

▼ Activity completion

Completion tracking

Expect completed on        Enable

▶ Tags

▶ Competencies

▶ Extra restrictions

Klik "Save and Display"



Lanjutan ..

## Attendance for the course :: Teori Bahasa Automata A3

Sessions **Add session** Report Export Status set Temporary users

### ▼ Add session

Type All students

Date 12 October 2020

Time from: 08 00 to: 10 30

Description

Rich text editor toolbar with icons for bold, italic, link, unlink, image, video, audio, and help.

Create calendar event for session

### ▶ Multiple sessions

### ▼ Student recording

Allow students to record own attendance

Automatic marking Disabled

Student password   Random password

Include QR code

Rotate QR code

Automatically select highest status available

Show more...

Add Cancel

1. Pilih Add Session

2. Pilih tanggal dan Jam Absensi bisa dilakukan

3. Check "Allow Student to record own attendance"

4. Pilih "Add"

# Lanjutan .

## Attendance for the course :: Teori Bahasa Automata A3

Sessions Add session Report Export **Status set** Temporary users

Changes to status sets will affect existing attendance sessions and may affect grading.

Status set 1 (H T A I) ▾

#	Acronym	Description	Points	Available for students (min, max)	Automatically set when not marked?	Action
1	H	Hadir	2	45	<input type="radio"/>	
2	T	Terlambat	1	60	<input type="radio"/>	
3	A	Alpa	0	150	<input checked="" type="radio"/>	
4	I	Ijin	0	150	<input type="radio"/>	
*					<input type="radio"/>	

1. Pilih "Status Set"

2. Silahkan diubah status yang akan tampil di sisi mahasiswa

3. Waktu disini, berfungsi untuk mengaktifkan pilihan Status Absensi di mahasiswa, contoh Pilihan Absensi "Hadir" akan tampil dari menit pertama jadwal sampai dengan menit ke 45 dari jadwal, artinya di menit ke 46, pilihan status "hadir" tidak ada lagi di layar absensi pada sisi mahasiswa

4. Klik Update

# Lanjutan ..

📅 12 October - 18 October ✎

📅 🧑 Absensi Ke-3 ✎

**Restricted** Not available unless:

- It is after 12 October 2020, 8:00 AM
- It is after 12 October 2020, 10:30 AM

+ Add an...

Aktifitas Absensi sudah tersedia dan siap di gunakan